



Finance Committee

Date: TUESDAY, 21 NOVEMBER 2017

Time: 1.45 pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:

Jeremy Mayhew (Chairman)	Gregory Lawrence
Deputy Jamie Ingham Clark (Deputy Chairman)	Tim Levene
Randall Anderson	Oliver Lodge
Alderman Nick Anstee	Paul Martinelli
Nicholas Bensted-Smith	Deputy Robert Merrett
Chris Boden	Hugh Morris
Mark Bostock	Deputy Henry Pollard
Deputy Roger Chadwick	William Pimlott
Dominic Christian	Alderman Matthew Richardson
Karina Dostalova	Alderman William Russell
Simon Duckworth	James de Sausmarez
Alderman Peter Estlin	Ian Seaton
Sophie Anne Fernandes	Sir Michael Snyder
Sheriff & Alderman Timothy Hailes	Deputy James Thomson
Caroline Haines	Deputy Philip Woodhouse
Christopher Hayward	Sir Mark Boleat (Ex-Officio Member)
Deputy Tom Hoffman	Deputy Catherine McGuinness (Ex-Officio Member)
Michael Hudson	Andrew McMurtrie (Ex-Officio Member)
Deputy Wendy Hyde	Deputy Alastair Moss (Ex-Officio Member)
Deputy Clare James	

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Lunch will be served for Members in Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes of the meeting held on 12 September 2017.
For Decision
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**
Report of the Town Clerk.
For Information
(Pages 9 - 10)
5. **REPORT OF THE WORK OF THE SUB-COMMITTEES**
Report of the Town Clerk.
For Information
(Pages 11 - 12)
6. **DRAFT PUBLIC MINUTES OF SUB-COMMITTEES**
To note the draft minutes of the following Sub-Committee meetings:
For Information
 - a) Draft public minutes of the Information Technology Sub-Committee held on 18 September 2017 (Pages 13 - 18)
 - b) Draft public minutes of the Efficiency and Performance Sub-Committee held on 26 September 2017 (Pages 19 - 22)
 - c) Draft public minutes of the Corporate Asset Sub-Committee held on 5 October 2017 (Pages 23 - 26)
7. **CITY'S CASH FINANCIAL STATEMENTS - 2016/17**
Report of the Chamberlain.
For Decision
(Pages 27 - 130)
8. **BUSINESS PLAN HALF YEAR UPDATE**
Report of the Chamberlain.
For Information
(Pages 131 - 138)
9. **HALF-YEARLY BUDGET MONITORING REPORT**
Report of the Chamberlain.
For Information
(Pages 139 - 146)

10. **RISK MANAGEMENT - QUARTERLY UPDATE**
Report of the Chamberlain.

For Information
(Pages 147 - 156)
11. **FINANCIAL SERVICES DIVISION - QUARTERLY UPDATE**
Report of the Chamberlain.

For Information
(Pages 157 - 160)
12. **FINANCE COMMITTEE CONTINGENCIES**
Report of the Chamberlain.

For Information
(Pages 161 - 168)
13. **TENDER FOR EXTERNAL AUDITOR**
Report of the Chamberlain.

For Information
(Pages 169 - 172)
14. **DISCRETIONARY COUNCIL TAX DISCOUNTS AND EXEMPTIONS**
Report of the Chamberlain.

For Decision
(Pages 173 - 178)
15. **ANNUAL ON-STREET PARKING ACCOUNTS 2016-17 AND RELATED FUNDING OF HIGHWAY IMPROVEMENTS AND SCHEMES**
Report of the Chamberlain.

For Information
(Pages 179 - 184)
16. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY AND URGENCY PROCEDURES**
Report of the Town Clerk.

For Information
(Pages 185 - 186)
17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
19. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

20. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 12 September 2017.
For Decision
(Pages 187 - 192)
21. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**
Report of the Town Clerk.
For Information
(Pages 193 - 194)
22. **REPORT OF THE WORK OF THE SUB-COMMITTEES - NON-PUBLIC ISSUES**
Report of the Town Clerk.
For Information
(Pages 195 - 198)
23. **DRAFT NON-PUBLIC MINUTES OF SUB-COMMITTEES**
To note the draft non-public minutes of the following Sub-Committee meetings:
For Information
- a) Draft non-public minutes of the Information Technology Sub-Committee held on 18 September 2017 (Pages 199 - 202)
 - b) Draft non-public minutes of the Efficiency and Performance Sub-Committee held on 26 September 2017 (Pages 203 - 206)
 - c) Draft non-public minutes of the Corporate Asset Sub-Committee held on 5 October 2017 (Pages 207 - 216)
24. **PROCUREMENT WAIVERS APPROVED SINCE THE LAST MEETING**
Report of the Chamberlain.
For Information
(Pages 217 - 220)
25. **IT NETWORK TRANSFORMATION PROGRAMME - LOCAL AREA NETWORK REFRESH - GATEWAY 5**
Report of the Chamberlain.
For Decision
(Pages 221 - 226)
26. **ENERGY BUYING SERVICES**
Report of the Chamberlain.
For Information
(Pages 227 - 230)
27. **GUILDHALL COMPLEX - UPDATE FINANCE REPORT**
Report of the City Surveyor.
For Information
(Pages 231 - 236)

28. **WRITE-OFF - EAGLE CARGO SERVICES LTD**
Report of the Chamberlain.
For Decision
(Pages 237 - 240)
29. **SALE OF 193 FLEET STREET, EC4**
Report of the City Surveyor.
For Decision
(Pages 241 - 262)
30. **CIPFA - REQUEST FOR A LOAN**
Report of the Chamberlain.
To Follow
For Decision
31. **CENTRAL LONDON WORK HEALTH PROGRAMME: PROCUREMENT STAGE 3
TENDER REPORT**
Report of the Chamberlain.
For Decision
(Pages 263 - 274)
32. **ANNUAL ALLOWANCE - VOLUNTARY SCHEME PAYS OPTION**
Report of the Chamberlain.
For Decision
(Pages 275 - 280)
33. **ST LAWRENCE JEWRY CHURCH - REPORT**
Report of the City Surveyor.
For Information
(Pages 281 - 302)
34. **NON-PUBLIC DECISIONS TAKEN UNDER DELEGATED AUTHORITY AND
URGENCY PROCEDURES**
Report of the Town Clerk.
For Information
(Pages 303 - 310)
35. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
COMMITTEE**
36. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**